

Policies & Procurement Committee
Sept. 15, 2011
Draft Minutes

Members Present: Dave Damer, Committee Chairman
Dot Kelly

CRRA Staff Present: Tom Kirk, President
Peter Egan, Director of Environmental Affairs
Roger Guzowski, Contract and Procurement Manager
Laurie Hunt, Director of Legal Services
Chris May, Information Systems Operations Manager
Virginia Raymond, Senior Operations Analyst
Paul Nonnenmacher, Manager of Public Relations
Moira Benacquista, Secretary to the Board/Paralegal

Members of the Public Present: John Pizzimenti of USA Hauling and Jim Sandler, Esq. of Sandler & Mara.

Chairman Damer called the meeting to order at 9:34 a.m. and noted that a quorum was present.

Chairman Damer noted there were no members of the public present which cared to speak during public comment, and so the regular meeting would commence.

1. **APPROVAL OF MINUTES OF THE JULY 14, 2011, POLICIES & PROCUREMENT COMMITTEE MEETING**

Chairman Damer requested a motion to accept the minutes of the July 14, 2011, Policies & Procurement Committee meeting. The motion to approve the minutes was made by Director Kelly and seconded by Chairman Damer.

The motion to approve the minutes as amended and corrected was approved unanimously by roll call.

2. **RESOLUTION REGARDING COMPUTER INFORMATION CONSULTING SERVICES CONTRACT WITH WALKER SYSTEMS SUPPORT FOR 3 YEARS**

Chairman Damer requested a motion on the above referenced item. The motion to approve was made by Director Kelly and seconded by Chairman Damer.

RESOLVED: That the President is hereby authorized to execute an agreement for computer information consulting services with Walker Systems Support for the period from October 1, 2011, through June 30, 2012, substantially as presented and discussed at this meeting.

The motion previously made and seconded was approved unanimously by roll call.

3. **RESOLUTION REGARDING MUNICIPAL GOVERNMENT LIAISON SERVICES CONTRACT WITH B&R**

Chairman Damer requested a motion on the above referenced item. The motion was made by Director Kelly and seconded by Chairman Damer.

RESOLVED: That the President is hereby authorized to execute an agreement for municipal government liaison services with Brown Rudnick Government Relations Strategies LP for the period from November 1, 2011, through June 30, 2014, substantially as presented and discussed at this meeting.

The motion previously made and seconded was approved unanimously by roll call.

4. **RESOLUTION REGARDING EMERGENCY PROCUREMENT OF A DOZER FOR COMPACTION SERVICES**

Chairman Damer requested a motion on the above referenced item. The motion to approve was made by Director Kelly and seconded by Chairman Damer.

RESOLVED: That the CRRA Board of Directors ratifies the Emergency Procurement as substantially presented and discussed at this meeting.

The motion previously made and seconded was approved unanimously by roll call.

5. **REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING EXPENDITURES FOR GREENHOUSE MONITORING EQUIPMENT AT MID-CONNECTICUT RRF**

Chairman Damer requested a motion on the above-referenced item. Director Kelly made the motion, which was seconded by Chairman Damer.

RESOLVED: That the President is hereby authorized to pay additional funds to the Power Block Facility operating contractor, Covanta Mid-Conn, Inc. associated with installation of greenhouse gas monitoring equipment on each of the three municipal waste combustor units, substantially as discussed and presented at this meeting.

The motion previously made and seconded was approved unanimously by roll call.

6. **REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING A CONTRACT WITH STEVEN YATES FOR ENVIRONMENTAL CONSULTING SERVICES**

Chairman Damer requested a motion on the above-referenced item. Director Kelly made the motion, which was seconded by Chairman Damer.

RESOLVED: That the President is hereby authorized to enter into a contract with Steven Yates for environmental consulting services, substantially as discussed and presented at this meeting.

The motion previously made and seconded was approved by roll call.

7. **REVIEW AND RECOMMEND FOR BOARD APPROVAL RESOLUTION REGARDING A POLICY FOR PILOT CALCULATIONS**

Chairman Damer requested a motion on the above-referenced item. Director Kelly made the motion, which was seconded by Chairman Damer.

RESOLVED: That the Board of Directors hereby approves the new **POLICY AND PROCEDURE FOR THE PAYMENT OF HOST FEES AND PILOTS** substantially as presented and discussed at this meeting.

The motion previously made and seconded was approved by roll call.

EXECUTIVE SESSION

Chairman Damer requested a motion to enter into Executive Session to discuss pending litigation, trade secrets, personnel matters, and feasibility estimates and evaluations. The motion made by Director Kelly and seconded by Chairman Damer was approved unanimously. Chairman Damer requested that the following people remain for the Executive Session, in addition to the Committee members:

Tom Kirk
Laurie Hunt, Esq.
Peter Egan

The Executive Session commenced at 10:50 a.m. and exited Executive Session at 11:36 a.m. Chairman Damer noted that no votes were taken.

The meeting was reconvened at 11:36 a.m., the door was opened, and the Board secretary and all members of the public (of which there were none) were invited back in for the continuation of public session.

ADJOURNMENT

Chairman Damer requested a motion to adjourn the meeting. The motion made by Director Kelly and seconded by Chairman Damer was approved unanimously by roll call.

The meeting was adjourned at 11:36 a.m.

Respectfully submitted,

Moira Benacquista
Secretary to the Board/Paralegal

